

**Plainfield Band**  
**Booster Meeting Minutes**  
**August 21, 2018**

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**Call meeting to order at 7:30**

**President's Welcome:** We have lots to cover and I appreciate everyone coming out. First order of business Diana Moore has decided to take over the remaining term of outgoing Secretary Roxanne Maze. A vote was taken and Diana was unanimously voted in. Motion to approve last month's minutes was accepted and approved.

**Director of Operations:** Thank you to those that helped at the football game with equipment and everything it all went smoothly. Eight props have been built so far. Eighteen more props to go and should go pretty quick. Vinyl wraps should be in soon. We still need help building and if anyone would like to please let me know. We are here Tuesday, Thursday, and Saturday.

This Saturday the 25<sup>th</sup> we are going to clean up the stage craft room so if anyone wants to help out with that we will be starting that around noon that day.

I'd like to do a practice run next week on Thursday or Saturday of loading and unloading props and equipment on trucks. We are going to need plenty of people to help when competitions start up to load and unload trailers. It'll be pretty long days. We'll also need people to help push things on the field. If anyone can help we need it. The people who get chosen to push things out on the field are the people that have been around to help out. I'll try to be fair and rotate people out. The guys building props will most likely be out there. The people that are going to be pushing props on the field will be receiving a show crew shirt.

We are still looking for drivers for the tractor trailers. If anyone has a Class A CDL and would like to help us out please let us know we could definitely use the help. The president commented they are waiting to see if they get approval to store a trailer in the parking lot somewhere near the stadium so that they can store props in the trailer when they are done. We have one person still interested in helping drive one of the tractor trailers but not every contest.

**Director's report:** Our 1<sup>st</sup> football game was last Friday and a lot of you were helping in many ways that day and so thank you for that. Our next football game on August 31<sup>st</sup> we are hoping to have more stuff on the field so we'll probably need more volunteers. We should have 26 possibly 27 props (which includes stage) ready then. They are larger props this year so we'll need many helpers. Regarding the football game if you were a chaperone parent sitting at the top keep an eye on things up there we had to remove someone up there for vaping. Using tobacco is not allowed on campus so we had to get an administrator involved.

I've heard a lot of great comments from people such as how impressed they are already with the performance of the band and the size of it.

Sorry we couldn't do the uniforms that night of the game with the possibility of rain and the rush we were in to get the uniforms ready we just didn't think it was a good enough night to unveil them. We did wear the uniforms for pictures and everyone is in a uniform. We have three uniforms left and so we are really close, might need to buy more uniforms soon. Pictures went really great.

On Saturday the 18<sup>th</sup> we learned a whole new movement of the show and right now they are probably relearning it and it's about 2 minutes and 45 seconds long, we'll have a percussion moment for another minute after that. Our closer sounds great we'll be playing the Dies Irae – Mozart – Requiem. We should have our entire show finished by the middle of next week. Our

goal is to put on our first full show performance on at Center Grove on October 6<sup>th</sup>. Props are getting turned out here quickly and thank you guys for working on that.

Fundraiser forms have been passed out and they are due by August the 28<sup>th</sup>. If the kids sell at least 10 items they'll be eligible to go on a field trip to the BOA national prelims which are the Friday after the ISSMA state finals.

There is no rehearsal on Labor Day. On September 8<sup>th</sup> Decatur is our first contest and we'll hopefully perform half of our show. On September 22<sup>nd</sup> that's our Avon contest and it's the Quacker Day parade as well. We'll do the parade, lunch, have some downtime that day, short rehearsal, pack it up, and head to Avon.

On October 19<sup>th</sup> and 20<sup>th</sup> that's the BOA superregional. Our performance for that Friday which is all day pre-lims will be sometime at night between 6-9:30, that's the window I have right now. Saturday morning is pre-lims as well but Saturday night is the people that make the finals. We'll come in on Friday at noon rehearse, pack up and head downtown. Saturday we'll come in, rehearse again, end rehearsal early, see if we need to pack up and go back downtown again for finals.

**Vice Presidents report:** Nothing to share at this time.

**Co-Directors of events report:** Thank you if you've done first aid shifts or if you have helped out with being a chaperone. We have one more opening for first aid this Saturday from 3-6. We have one more shift available for chaperone at a game but it's not till October. You guys have been great with signing up.

The other opportunities that are going to come up soon are bus chaperones for competitions. I think we'll have four buses and we'll need four chaperones per bus. So that'll be 16 chaperones per trip.

Our annual fundraiser we have called Buick Drive is coming up September 22<sup>nd</sup>. We share this fundraiser with choir parents. We'll also need parents to help out with that and we'll have sign-ups for that as well. The choir parents will be helping.

We received a really nice donation from Kona Ice when they were here that one night during band camp. They are scheduled to come out at our next football game which is August 31<sup>st</sup>.

That's our youth appreciation night when we have all the little football players and cheerleaders here.

President commented more about the Buick drive event. We get \$20 per driver and we split that with choir. If we get 500 or more people to sign up to test drive a vehicle we get \$10,000 and we split with choir so we each receive \$5000. Two drivers per household can sign up to drive a vehicle and you can pick any one of the vehicles that they have available there to test drive. So get the word out, talk with neighbors, friends, family, and encourage them to come out to test drive a vehicle that day. We'll need volunteers to distribute flyers, help that day with sign ups, and to ride with people.

**Treasurer's report:** We have a balance of \$51,570.66. We had donations come in yesterday of \$500 from Window Genie and \$100 from Duke Energy. I think there was some more that came in today. President commented that Kimberly Doyle Director of Communications has put a team together and got a list of area businesses from the chamber of commerce. They sent out I think 450 letters asking them if they would be interested in sponsoring the band. They were all mailed out this past Friday. The team was all involved with printing, stuffing, and getting the letters out. We spent \$210 in postage and I have the receipt here. We also got a \$500 donation from Denison Properties and \$200 from Indy propane. Chicago's pizza donated a \$1000. Russ Moore suggested we move forward and contact other chambers of commerce to get their list of businesses in Hendricks County so we can mail more sponsorship letters out.

**Director of Communications report:** Kimberly Doyle is absent

**Director of Revenue report:** Our first restaurant fundraiser coming up is at Wings Etc. at the Plainfield location on the 28<sup>th</sup> and 29<sup>th</sup> of August. They are both all day events. You will need to show a flyer by printing it off or showing it on your cell phone so that we get the credit.

We are also going to kick off a new fundraiser for the band which is Crew Car Wash on Oct 1<sup>st</sup>. We are going to be selling tickets online for car washes. We earn 50% of those sales. We are hoping it's a really big fundraiser for us and that we can find some sort of incentive for the kids to sell tickets.

Spirit wear inventory on charms is up to date and correct at this point minus the hoodies. I did get hoodies in and I'll have them on charms soon. Show shirt order forms are due Friday with

payment. You can give to me or drop in band box. All the marchers are going to get a free show shirt this year. They are going to look on charms for the kid's sizes. If you already paid for a shirt they will either refund or credit your account. Just email Kesha if you have any concerns or need a refund/credit on your account.

**Director of Concessions:** Heather Howard is absent

**President's final comments:** I hope all of you had an opportunity to look on charms at the budget after I sent the email. Some questions were taken from the floor concerning the fiscal year, if it was typical to approve a budget so late in the year, and when exactly does the proposed budget take place so you can ask questions and find out details? Our fiscal year is June thru May. In years past they start in February with the proposed budget for the upcoming year and get it ironed out by April then we present it to the boosters and discuss it like we are doing now. According to the bylaws I have not found where the general budget needs to be voted on for approval but we do hold one as a good practice. We have gone back and forth for months and this is the 11<sup>th</sup> draft. Typically we wouldn't be voting on a budget so late. Brandon Fries motioned to approve budget and Bill Shea seconded the motion. The budget was unanimously approved. If anyone ever has questions please feel free to ask. Per bylaws we have an audit team of three non-board members that volunteer to look over the books of the previous fiscal year. We are hoping to have the report finished sometime between now and next month.

We have a 2<sup>nd</sup> trailer that is road worthy and we'd like to have it skinned. I did some research and we got three quotes. The least expensive one was from the same company that did our other one which was TKO and that quote was about \$6700.00. At this time I don't see us being able to do that yet. Depending on money coming in or the amount we get from sponsors we might be able to but it would be wise to add it the next year's fiscal year if it doesn't get done. Maybe consider doing a go fund me account for skinning the trailer or maybe even getting a group of people knocking on doors asking for donations.

Heather Howard has decided to step down from Director of Concessions and Angela Lefler has stepped up to finish the term of Director of Concessions. A big thank you to Heather Howard for her role as the Director of concessions. The vote to elect Angela Lefler will take place next meeting. Bill Wolfe is in charge of the concessions bank and actually he has handled the finances since we got this contract with the athletic department.

If anyone would like to shadow a board member please let me know it's a great way for you to see what all is involved with what we do in case you are ever interested in running for a board position.

There has been some concern with the parking lot when the students are out there using it and the drum major stands when they have to walk them back. We are going to have someone put cones out at the beginning of band practice and pick them up at the end of practice once all the kids are cleared from the area to keep cars away from the students. Going to get some reflective magnets for drum major stands and get reflection vests for the drum majors that have to take them back.

Motion to adjourn the meeting. Kelli McCollough motioned to adjourn the meeting and Bill Wolfe seconded it. The meeting was unanimously approved to adjourn.

