

ISSMA ORGANIZATION FESTIVAL

Decatur Central High School

Saturday, April 23, 2016

Welcome to the 2016 ISSMA High School Organization Festival held at Decatur Central High School! On behalf of our staff, students, and administration, we wish you a most educational and enjoyable performance. ***There will be 34 ensembles performing today. Your cooperation in following the schedule and monitoring the behavior of all participating musicians is very important to the success of this contest.*** This is an ISSMA sponsored event and all ISSMA rules and regulations will apply.

In your director's packet, you will find the following:

1. Regional and Local Maps
2. Driving Directions to DCHS
3. Routing and Facility Maps
4. ISSMA Parent Information Newsletter (Please distribute this to your parents!)
5. ISSMA Statement
6. Instrumental Performance Staging/Setup Form

A. Contest Location

Decatur Central High School is located on the southwest side of Indianapolis, 1.4 miles south of I-465 on Kentucky Avenue (Exit 8).

Address: 5251 Kentucky Avenue, Indianapolis, IN 46221

See the enclosed maps for further directions.

B. Arrival & Check-In

Please plan to arrive one (1) hour prior to your performance (that is, 20 minutes before transit to your warm-up). **Directors are requested to check in at the table just inside Door #29 North upon arrival.** Directors will receive any additional information at that time. If you have any changes to your performance setup (or had not yet turned one in), you may update this information when you arrive. Once you have checked in, you will meet your student guide who will escort you throughout your stay.

C. Parking

1. Buses and Equipment Trailers/Trucks – Upon arrival, performer buses should unload at Door #29 North and then park in the adjacent lot between DCHS and Decatur Middle School. Equipment trailers/trucks will park in the same lot. All equipment should be unloaded in the parking lot, not at the door. All equipment should enter at Door #29 North.
2. Spectators – Spectators should park in the lots on the south side of the school and enter at Door #12 South.

D. Contest Headquarters

The Contest Headquarters will be located in the ICE Office, adjacent to the cafeteria and grand staircase. Personnel will be available to help with any questions that may arise. We ask that only directors be in the Contest Headquarters.

E. Performer & Equipment Holding

The cafeteria will serve as the homeroom for all ensembles. Equipment should be kept in the cafeteria as well. Directors and performers are strongly encouraged to leave nothing of value unguarded at any time.

F. Concessions

Food and drink items will be available for purchase in the cafeteria. Please keep all concessions in the cafeteria. **Food and drink are not allowed in any of the warm-up, performance, or sight-reading venues.** We ask that you please refrain from bringing in outside food.

G. Restrooms

1. Restrooms for performers are located adjacent to the cafeteria. Restrooms for spectators are located in the auditorium lobby.
2. Please do not leave any personal property in the restrooms.
3. No equipment of any kind is allowed in the restrooms.

H. Warm-Ups

Bands and orchestras will warm-up in the Choir Room. **Please note that the number of chairs and music stands available in the instrumental warm-up area may be limited.** Choirs will warm-up in the Media Center. Six units of 3-step choral risers, a piano, and a conductor's music stand will be provided. Per ISSMA regulations, bands and orchestras will have thirty (30) minutes and choirs will have eighteen (18) minutes to warm-up.

I. Instrumental Performance Area/Staging

For band and orchestra performances, a small crew will be provided on the stage to help your crew in your pre-performance setup. Please provide personnel to assist, and be sure to check that the stage is set properly before your group enters. If you have any changes to your setup, you may turn those in when you arrive.

IMPORTANT: ISSMA regulations (pg. 19, IX-E) call for the presence of “up to 100 chairs and 75 music stands in the Instrumental performance and sight-reading area.” **If you anticipate that you will need more than this, please contact Tim Cox immediately.** We cannot guarantee the quantity of chairs and music stands in any venue beyond these ISSMA standards.

<p>Instrumental directors, please send a completed staging diagram (attached) as soon as possible to Tim Cox – FAX: (317) 856-2157, E-Mail: tcox@msddecatur.k12.in.us</p>

J. Performances

1. Instrumental: Bands and orchestras will perform in the Auditorium. Per ISSMA regulations, they will have thirty (30) minutes for their performances, including setup/entering, performance, and exiting/clearing the performance area. **Ensembles and equipment will enter and exit the performance area from stage-right.** The following equipment will be provided: grand piano, five timpani, bass drum, chimes, vibraphone (Yamaha 4-octave), marimba (Yamaha 4.5-octave), bells, and a conductor's music stand. Sticks and mallets will not be provided. Other instruments may be available upon request. Please contact us prior to the contest day if you have any specific needs.
2. Choral: Choirs will perform in the Band Room. Per ISSMA regulations, they will have eighteen (18) minutes for their performances, including entering, performance, and

exiting. **Ensembles will enter from stage-right and exit from stage-left.** A piano, conductor's music stand, and six units of 3-step choral risers will be provided.

Please note that ISSMA will not be providing audio or video recordings of the performances.

Remember that each participating ensemble must provide three (3) copies of scores with measures numbered. Directors should give these to their student guide before entering the performance venue.

K. Parent Information

Please distribute the ISSMA Parent Information Newsletter to anyone who might be planning to attend your performance. It is important that spectators be aware that no one will be admitted to a performance once it has begun. Spectators will not be allowed to enter until all three musical selections are completed.

L. Sight-Reading

Bands and orchestras will sight-read in the Gymnasium. Choirs will sight-read in the ICE Flex-Room. Per ISSMA regulations, instrumental ensembles will have thirty (30) minutes and choirs will have eighteen (18) minutes for sight-reading.

Note: It is the responsibility of each band/orchestra to provide mallets/sticks, a pair of crash cymbals, a suspended cymbal, tambourine, triangle, woodblock, cowbell, and claves for sight-reading. Any other percussion needed for the sight-reading assessment will be provided. Please refer to the ISSMA manual for additional information.

M. Results/Check-Out

Results will be posted outside the Contest Headquarters (ICE Office). Scoring sheets and plaques for each ensemble will be available at the Contest Headquarters as soon as all materials are collected and results tabulated. This information will be released only to directors. Audio commentary will be uploaded to Dropbox following your performance.

If we can be of any assistance to you before or during your time at DCHS, please let us know.

Sincerely,

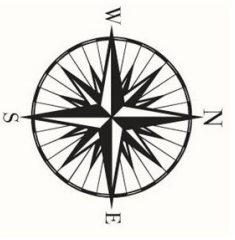
C. Andrew Childs
DCHS Director of Vocal Music
Office: (317) 856-5288, x. 27300
E-Mail: dchilds@msddecatur.k12.in.us

Tim Cox
DCHS Director of Bands
Office: (317) 856-5288, x. 27200
E-Mail: tcx@msddecatur.k12.in.us

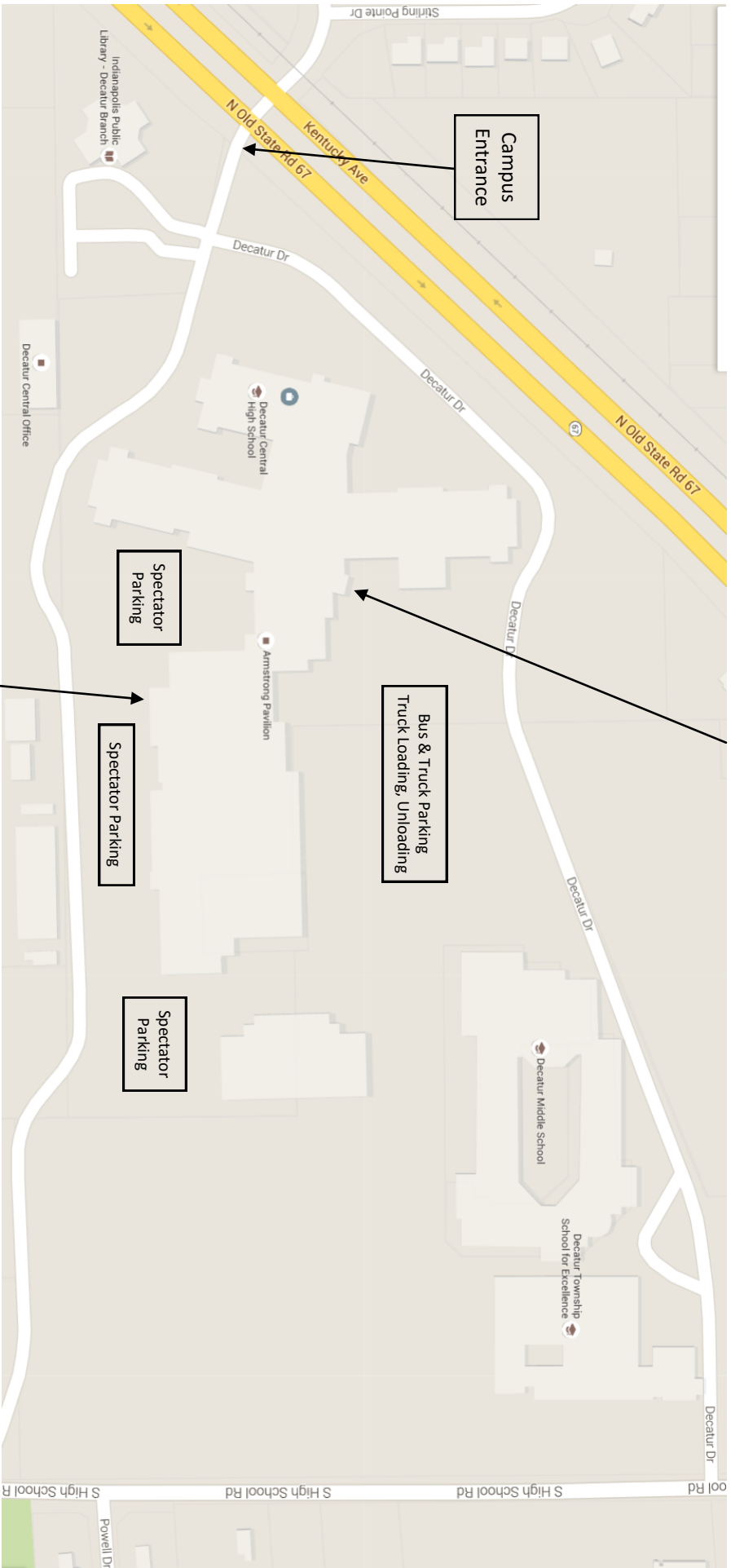
James Powell
DCHS Assistant Director of Bands
Office: (317) 856-5288, x. 27201
E-Mail: jpowell@msddecatur.k12.in.us

2016 ISSMA ORGANIZATIONAL FESTIVAL

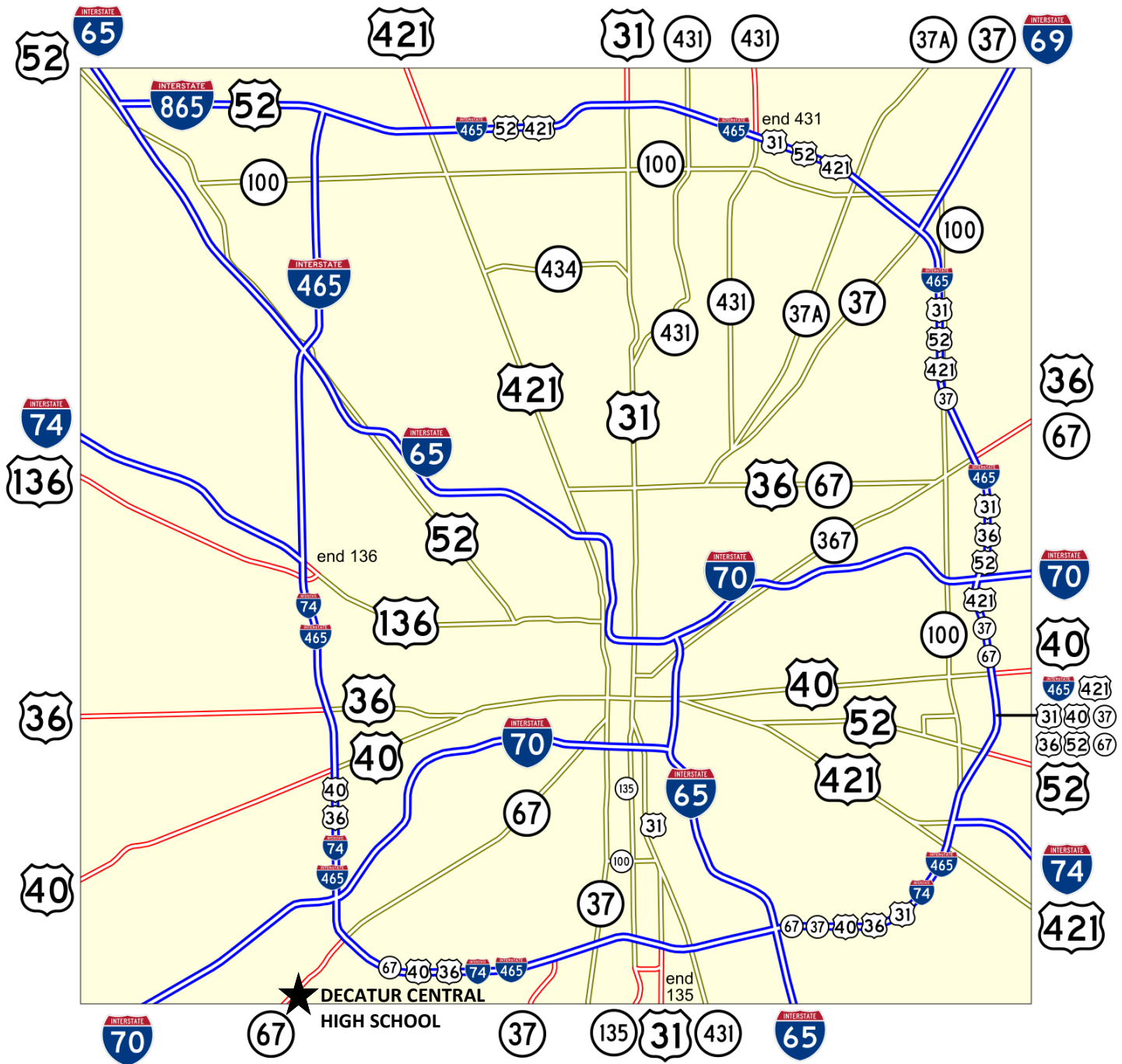
DCHS CAMPUS MAP



Door #29 North
Performer/Equipment
Drop-Off & Check-In



Door #12 South
Spectator Entrance



ADDRESS:

5251 Kentucky Avenue, Indianapolis, IN 46221

DIRECTIONS

FROM THE NORTH, EAST, or WEST: I-465 South to Exit 8: Kentucky Ave. (IN-67)

FROM THE SOUTH: I-465 West to Exit 8: Kentucky Ave. (IN-67)

Turn left (southwest) toward Mooresville. Travel approximately 1.3 miles.
The school will be on your left.

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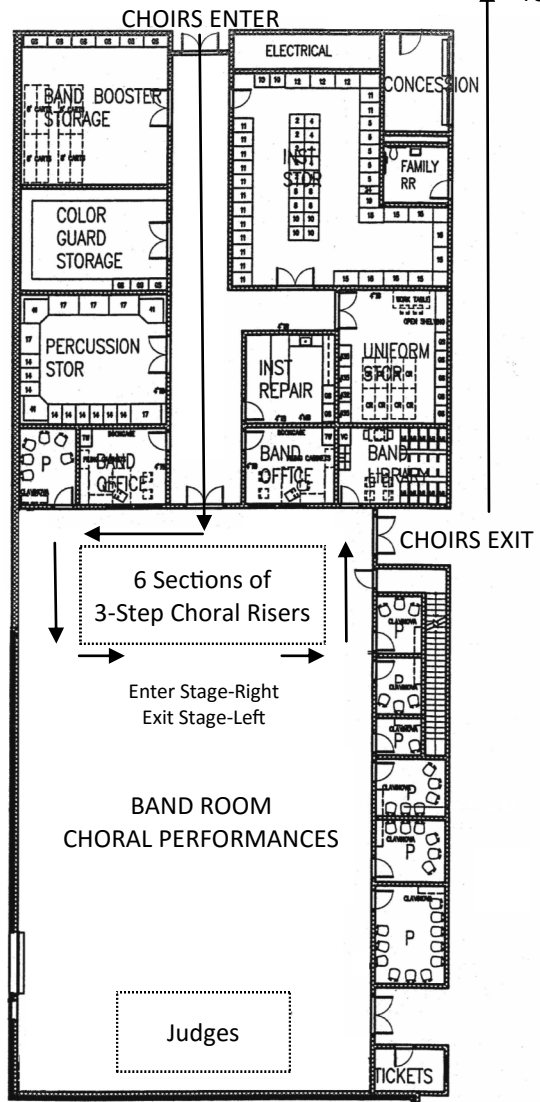
DCHS ROUTING MAP

- Saturday Performances -

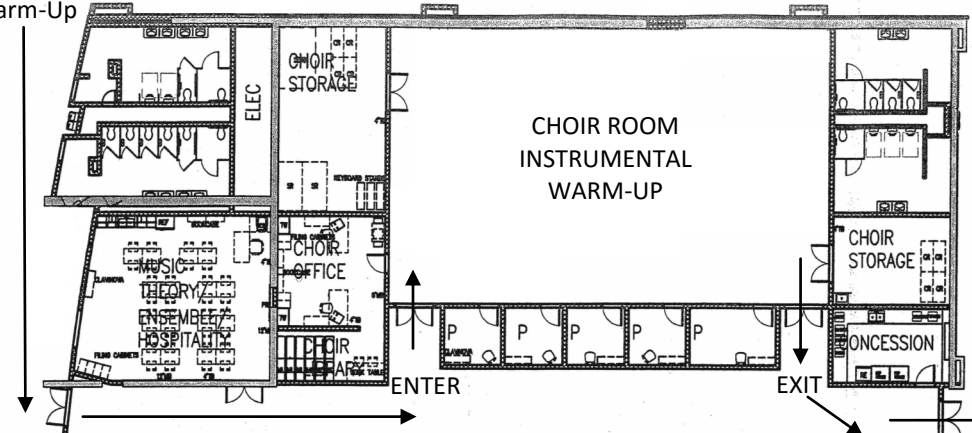
Student/Equipment
Holding Area
(Cafeteria)

To Choral Sight-Reading
(ICE Flex-Room)

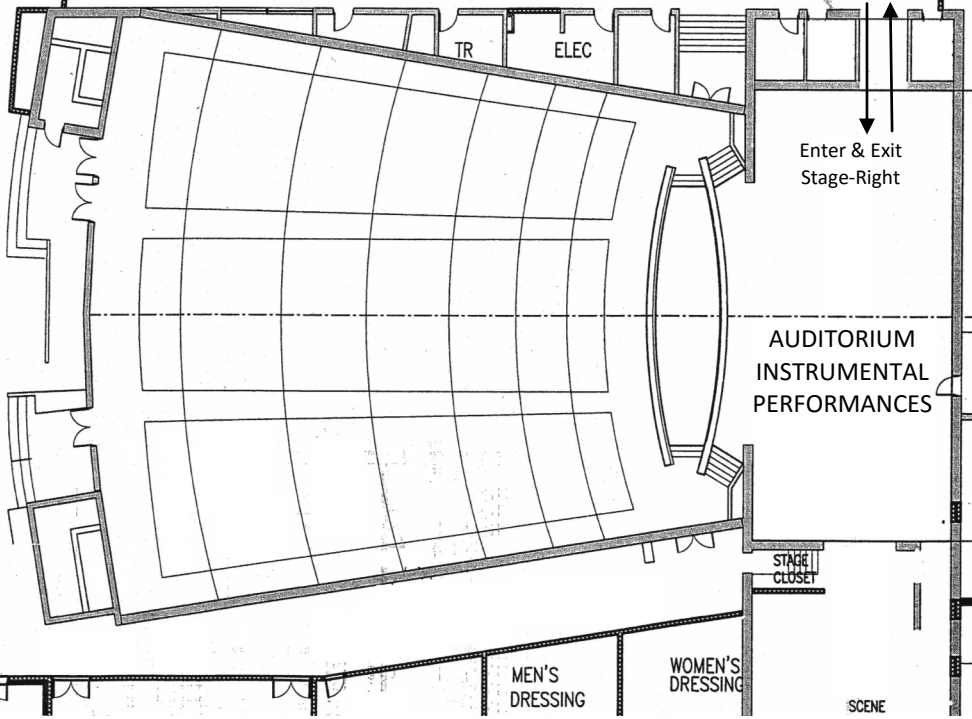
Return from
Instrumental Sight-Reading
(to Cafeteria)



To Instrumental
Warm-Up



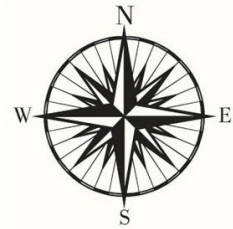
To Instrumental
Sight-Reading
(Gymnasium)



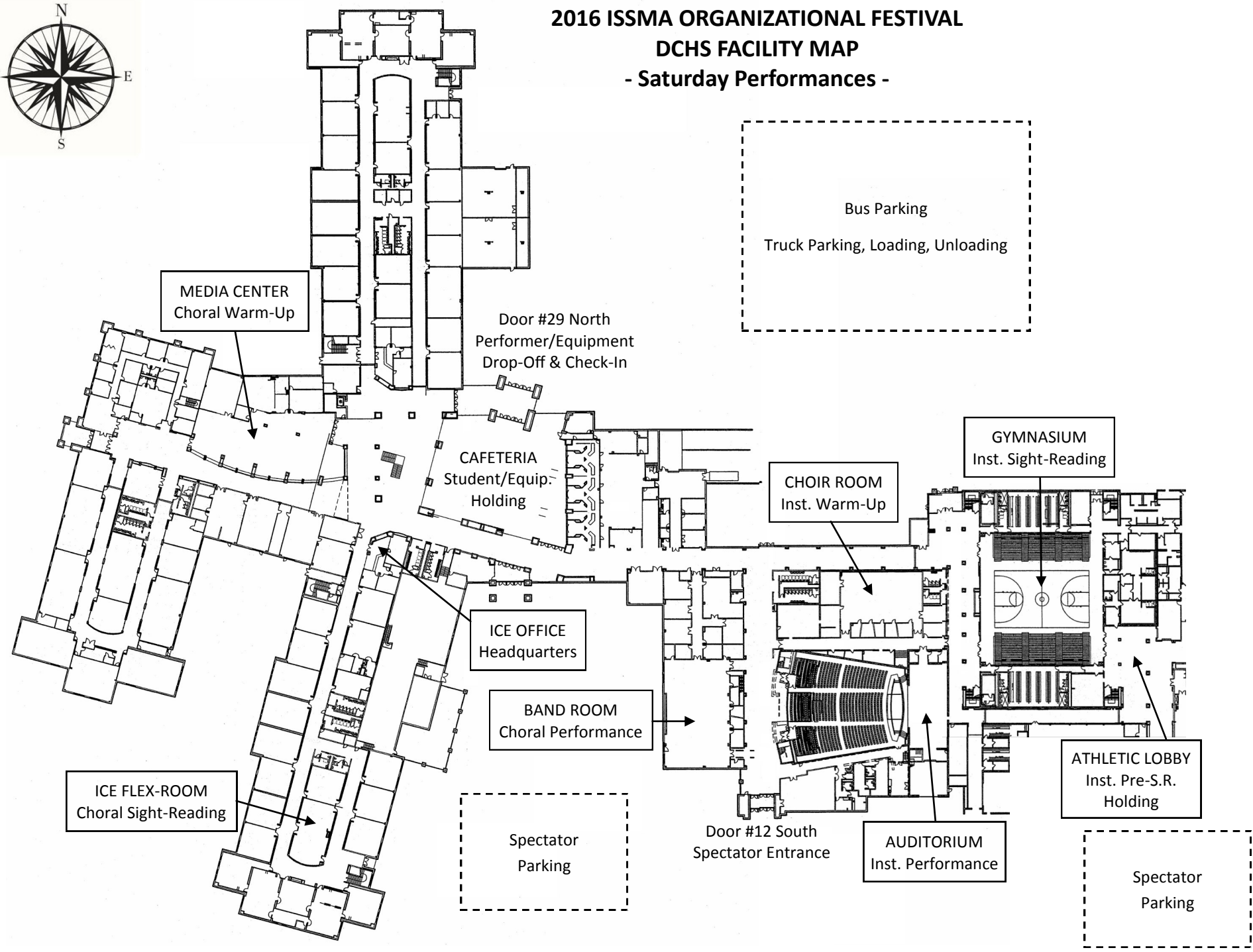
SPECTATOR
ENTRANCE
(DOOR #12)

SPECTATOR
PARKING

SPECTATOR
PARKING



2016 ISSMA ORGANIZATIONAL FESTIVAL DCHS FACILITY MAP - Saturday Performances -



Indiana State School Music Association Parent Information Newsletter

The following information is being provided by the host of the upcoming ISSMA Organization event in which your child will be participating. Please take a few moments to read the provided information to assist you and your child for this important performance opportunity.

PERFORMANCE: HIGH SCHOOL ORGANIZATION FESTIVAL
SATURDAY, APRIL 23, 2016

LOCATION: DECATUR CENTRAL HIGH SCHOOL
5251 KENTUCKY AVENUE
INDIANAPOLIS, IN 46221

TIME ZONE: EASTERN

DRIVING DIRECTIONS TO DECATUR CENTRAL HIGH SCHOOL:

Decatur Central High School is located on the southwest side of Indianapolis, 1.4 miles south of I-465 on Kentucky Avenue (Exit 8).

When you first arrive at Decatur Central High School, please use the parking lots on the south side of the school and enter the school at Door #12 South.

Please note that there will be more than one performance area in operation during this event. Choirs will perform in the Band Room, and instrumental groups will perform in the Auditorium. Both venues are directly accessible from the Fine Arts Lobby at Door #12 South.

It is MOST IMPORTANT that you follow and are aware of the following guidelines:

1. Once a performance has begun, NO ONE will be allowed to enter the performance area until **all three** musical selections are complete. Therefore, please plan to arrive no later than 15 – 20 minutes prior to your child's performance time.
2. There are multiple performance rooms. Be sure to locate and identify the correct performance area prior to entry.
3. Please be courteous of all performers, host officials, and the host facilities. It is allowable and encouraged that you applaud a fine performance.
4. Electronic devices such as cell phones, pagers, and watches should be turned off or placed on a muted setting prior to entry of a performance room.
5. Concessions will be available in the Cafeteria for you and your child while visiting the performance site. Food or drink is NOT PERMITTED in any performance area.
6. Every ensemble is performing music selected by the teacher for a panel of adjudicators. Ratings, not placings, are provided to each group based upon the rating established by the total panel.

Thank you for making a sound investment by supporting your child in such a wonderful, educational opportunity.

INDIANA STATE SCHOOL MUSIC ASSOCIATION, INC.

2015-16 EXECUTIVE COMMITTEE/DIRECTORS

President: Tom Dean, Castle High School

Vice President: Jeffrey T. Parthun, Lafayette Tecumseh Jr. High School

Past President: Paula Simmons, Elwood Jr./Sr. High School

ISSMA Executive Director: Michael K. (Mick) Bridgewater

Instrumental Education Director: Mark A. Middleton

Choral Education Director: Scott A. Bradford

“A Statement from the ISSMA Office”

Directors are responsible for the behavior of their students at any and all ISSMA performance sites. Instruction regarding proper conduct and expectations at such events should be a part of the overall educational and preparation process. It is crucial that host schools, their administrators and teachers can confidently host our events in their facilities without fear of damage or inappropriate behavior. We have had a few instances of schools electing not to host events again because of disrespect for the facilities and host officials by some students.

Thank you in advance for your cooperation.

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The directors of the member schools will serve as the liaison between ISSMA and schools, students, parents, and staff members in regard to questions, comments or concerns for all ISSMA events. Direct contact with any adjudicator is considered inappropriate.
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**ISSMA ORGANIZATION FESTIVAL
DECATUR CENTRAL HIGH SCHOOL**

School: _____ **Ensemble:** _____

Dear Director,

Please help us help you. Take a moment and draw a chart of your chair and music stand arrangement for your performance. Use an O for chairs and an X for stands.

You will need to provide a set-up crew to quickly arrange chairs, music stands, and your equipment on the stage prior to your performance. A small crew from Decatur Central will be available to assist you and your crew.

Do you wish to use a podium? _____ **Piano?** _____

Please list any specific needs:

SET-UP DIAGRAM

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**Please return by April 18th to Tim Cox.
FAX: (317) 856-2157, E-Mail: tcox@msddecatur.k12.in.us**