

Plainfield Band Booster
Meeting Minutes

March 17, 2015

I. Call to order

Those in attendance are listed on the attached sign in sheets.

Tim Underwood, Band Booster President, called to order the meeting of the Plainfield Band Boosters at 7:33 p.m. on March 17, 2015 in the Plainfield High School Band Room.

Tim Underwood welcomed everyone.

Our next meeting will be April 21, 2015 at 7:30 p.m. in the Band Room.

II. Minutes of Previous Meeting

Minutes Approved as Read – A motion was made by Tina Starks and seconded by John Griffin to approve the Minutes of the Booster meeting held on February 17, 2015 as read. All Boosters present voted to approve these Minutes as read.

III. Amendments to Bylaws

The following proposed Amendments were re-read and subsequently voted on by those Boosters in attendance at tonight's meeting. A Motion was made by Karen Eibert and seconded by Tina Hayes to approved these Amendments. All of these Amendments were approved to become part of our Bylaws by a unanimous vote of all Boosters present. These Amendments will be inserted into our Bylaws.

7.1 Election Process – First Paragraph

Remove

- Officers will be elected in odd years and Directors elected in even years.

Add

- Officers will be elected in odd years and Directors will be elected in even years. Each elected Officer or Director will be ratified annually with a 2/3 majority vote of the eligible voting members in attendance. If not ratified by the 2/3 majority in attendance, a nominee must be selected and the election process shall be followed as outline in the Bylaws.

7.1 Election Process – Second Paragraph

Remove

- Nominees for the position of President must have at least one year experience on the Board.

Add

- Nominees for the positions of President and Treasurer are recommended to have at least one year experience on the Board.

7.2 Length of Service – First Paragraph

Remove

- **For purposes of continuity, it is preferred that all Officers and Directors serve for a period of two years.** An Officer or Director may serve for a one (1) year term if approved by the Board before the prospective Officer or Director is elected into office. No person shall hold the same position for more than two years unless the additional length of service is expressly approved by a majority vote of the Boosters.

Add

- **For purposes of continuity, it is preferred that all Officers and Directors serve for a period of two years.** No person shall hold the same position for more than two (2) years unless the additional length of service is expressly approved by a 2/3 majority vote of the eligible voting members in attendance.

IV. Report from Michael Carpenter

- a) Winter Guard had their last competition of the season this past weekend.
- b) Drumline performs at Ben Davis at 7:10 p.m. this Saturday, March 21st.
- c) Wind Ensemble will have sectional practices on March 24, April 14, April 26 and April 21. The times are on the calendar on the band website. Mr. Carpenter has some other professional musicians coming in to listen to the ensemble.

V. Treasurer's Report

- a) The Treasurer's Report was given by Harriet Doss.
- b) As of March 13th, we have over \$9,000 in the bank.
- c) We still have fundraising revenue to come in between now and the end of the year. We are estimating about \$10,000 in revenue.
- d) We have about \$18,000 in expenses to pay before the end of the year. WGI is the largest expense to pay.
- e) By the end of May, we should have approximately \$2,000 in the checking account.
- f) We made almost \$3,300 on the Color Guard competition we hosted and around \$6,000 on the Drumline competition we hosted.
- g) We had about \$7,300 in the savings account, and on March 15th, a \$2,000 transfer was made to the savings account from the checking account bringing the total to about \$9,300 currently in the savings. All of this account has been earmarked for the purchase of new uniforms in the future.

VI. Fundraisers - Jeanette

- a) Mattress Sale – we sold 35 mattresses plus pillows and other accessories. We were up from 22 mattresses sold last year. When Jeanette receives the figures, she will pass that information along to the Boosters.

- b) Mulch Sale – Orders for bagged mulch are currently being taken and must be turned in with payment by April 3rd. Bagged mulch orders will be available to pick up on April 18th. This year we have to purchase full skids, so there is a possibility that there may be a few bags available to purchase on the day of pick up. We can't return any extras. Greendell has also given us the opportunity to earn 10% of all sales through store purchases all year long. When you go into the store, you must mention Plainfield Band so that the band can be credited with 10% of your total purchase. You can purchase bulk mulch this year; just make sure you tell them to credit Plainfield Band. An email has already been sent out to all Boosters regarding the mulch sale.
- c) Chili's Fundraiser – Jeanette will be meeting with the manager of Chili's tomorrow to find time to extend our fall fundraiser with them.
- d) Kroger Cards – Kroger is not using a separate card anymore. Please go online and register your Kroger Plus Card to give credit to the Plainfield Band. Make sure to let all of your friends and family know to do the same with their Kroger Plus Cards. The band receives 3%-5% back every time you use your card.
- e) Mattresses will be available for pick up on March 26th unless you made delivery arrangements the day you purchased your mattress.

VII. Upcoming Events & Activities

- a) Tim gave everyone a head's up that we had to fire a staff member because of communicating directly with a student via social media. All staff members sign a contract that specifically states that they will not communicate with students through any type of social media. We had to terminate a staff member in the fall, and we have now terminated Alan Donofrio within the last two weeks.
- b) Tim received a call from Stoops Buick asking if we would like to participate in the Drive for your Students again this fall. GM has given Stoops the approval to do this event either on September 12th or September 19th. September 19th is a marching band practice day from noon to 5:00 p.m., and September 12th is our Invitational. The Board was presented with this information at tonight's Board meeting. The Board will be discussing this at another meeting tomorrow night. Discussion was held during tonight's Booster meeting regarding the possibility of having it the same day as the Invitational which could possibly draw in a larger crowd.
- c) April 9th – 11th – The Drumline travels to Dayton, Ohio to compete in WGI. If you're going, you should've received an email that stated that you need to contact the hotel and make your reservations very soon. The hotel is \$119/night and tickets for the weekend will be around \$75/person.
- d) May 9th – We will hold our Golf Scramble at Deer Creek. It will start at 1:30 p.m. with a shotgun start. Registration will be at 12:30 p.m. More information will be sent out to the Boosters as soon as it is finalized.
- e) Sponsorships – The Board is currently re-working the sponsorship structure for this upcoming year.
- f) Budget – The Board is going through the budget, and they have come up with the preliminary numbers. It is the Board's hope to present the budget to the Boosters in April.

- g) Tonight is our last evening together to present our Board for next year. Currently there are only 3 Board members returning next year. They are:

Troy Crum – Operations Director

Carole Snyder – Communications Director

Teri Groeschen – Secretary

Open positions are: President, Vice President, Event Coordinator, Treasurer and Fundraising Coordinator. We really need people to step up into these positions. We have to have these positions filled to be able to function and move forward. Mr. Carpenter stated that the current Board has put a lot of time and effort into making the organization run smoothly.

- h) March 19th – Community Preview Night – the Show Choirs perform at 7:00 p.m. in the auditorium and the Winter Guard and Drumline perform at 8:00 p.m. in the gymnasium. Please come out and support all of our students.

VIII. Adjournment

Motion to Adjourn the Booster Meeting was made by Anne Darrough and seconded by Beverly Flanigan.

Tim Underwood adjourned the meeting at 8:18 p.m.

Minutes submitted by: Teri Groeschen on 3-18-15