

Plainfield Band Booster

Meeting Minutes

October 21, 2014

I. Call to order

Those in attendance are listed on the attached sign in sheets.

Tim Underwood, Band Booster President, called to order the meeting of the Plainfield Band Boosters at 7:45 p.m. on October 21, 2014 in the Plainfield High School Band Room.

Tim Underwood welcomed everyone.

Our next meeting will be 18, 2014 at 7:30 p.m. in the Band Room. This is the 3rd Tuesday in November.

II. Minutes of Previous Meeting

Minutes Approved as Read – A motion was made by Dave Starks and seconded by Bill Wolfe to approve the Minutes of the Booster meeting held on September 16, 2014 as read. All Boosters present voted to approve these Minutes as read.

III. Report from Michael Carpenter

- a) There was not a report from Mr. Carpenter tonight due to him being out with the students for practice.

IV. Treasurer's Report

- a) The Treasurer's Report was given by Harriet Doss.
- b) We have approximately \$14,000 in the bank.
- c) We have several fundraisers like the fall fundraiser and the Stoops Drive for the Students which will give us more revenue in our account.
- d) In November, we have expenses coming up which total about \$15,000. This will leave us about \$7,000 in the account.
- e) We need to have approximately \$7,000-\$8,000 in the account to fund the two events coming up in January and February.
- f) Harriet gave "kudos" to Mr. Carpenter for managing his marching band budget so well this year.
- g) We have collected about 82% of our band fees. This is really good.

- h) We made \$639.00 on our Invitational in September. Discussion was held as to how to increase profits and reduce costs for this event next year, and the Board will be exploring more ways to cut expenses for next year. Tim mentioned that we could try to find local judges next year instead of flying them in from all over the country. This would have saved us about \$3,000 in expenses this year, and our profits would have increased by \$3,000.
- i) We almost made the budget amount for the ISSMA event in October. We budgeted \$8,500, and we made \$8,000. We had almost 2,000 people come through the gates. Tickets did more credit card transactions than concessions at this event.
- j) We processed a total amount for credit card transactions (tickets/concessions) for Invitational of \$376.50 and \$481.00 for ISSMA.

V. Business

- a) Tim reported that he and Harriet Doss met with Judd Wolfe about our sponsorship money. There is approximately \$4,000 in the school account. The money can only be spent by Mr. Carpenter for equipment, supplies and fees/services on a PO only that benefits the students.
- b) The wireless connectivity in the stadium is working well.
- c) Director of Operations – Troy Crum
 - 1. Thank you to all of the parents who have helped with uniforms, equipment, loading, unloading, etc. It's been a phenomenal year.
- d) Director of Communications – Carole Snyder
 - 1. Band Facebook Page – if you know someone who wants to be on a member of the Band Facebook Page, email Carole Snyder.
- e) Director of Revenue – Jeanette Vaughan
 - 1. Fall fundraiser is here and ready to be picked up. Make sure to sign out that you picked up your items.
 - 2. Trash bag sale is beginning tonight. They are \$10/roll. The sale will probably run for about two weeks.
 - 3. Fleece wear and blankets – the sale will start soon. Hopefully the order forms will be emailed to the boosters this week.
 - 4. Spirit Wear – Jeanette is willing to open up another spirit wear order if there is enough interest.

5. We are hoping to have a restaurant fundraiser with Chilis that will last about three months. This will be one where you have to take the flyer into the restaurant with you in order for the band to get credit.
 6. We will have a sheet sale in February, a mattress sale in March, and a mulch sale in April.
 7. Jeanette has Kroger cards and Scrip cards available.
 8. Please remember to credit the band through GFS Fun Funds when shopping at GFS.
 9. If you ordered yard signs, decals and/or magnets, Jeanette has your order.
 10. There will be an email coming out regarding a \$20 competition fee which must be paid to the school through the school treasurer.
- f) October 25th – Stoops Drive for the Students event.
1. We have teamed up with the Choral Boosters and we are splitting the money paid to us by GM/Stoops 50/50 with the Choral Boosters. There are approximately 115 people signed up to drive so far. You can make reservations on Volunteer Spot. We are not splitting concessions with the Choral Boosters.
 2. There will be decorated pumpkins for sale.
 3. This event is to take place of the porcelain potties that we did last year.
 4. We have several volunteer opportunities available.
 5. The event will happen in parking lot #2 right behind football scoreboard. Stoops is coming out on Friday night and all cars will be here Friday night during the football game. The drive route will be Red Pride Drive down to Hadley, turn right, go to round-a-bout onto Center Street, then to round-a-bout onto Reeves Road, and then back to the school parking lot.
 6. As long as you fill out a pre-survey and a post-survey, you can either drive or ride and we still get credit.
- g) October 31st – Trick-or-Treat Community Night.
1. This is the night before semi-state competition.

2. The band will practice beginning at 6:00 p.m., community trick-or-treat will be @ 7:30 p.m., and the band will perform for the community at 8:00 p.m. This is a community event.
 3. The boosters are asked to donate candy for that night. There will be a box set up in the band room next to Mr. Carpenter's office. Have your student place the candy donations in this box, and each night the box will be locked up in an office.
 4. The event will be advertised in The Hendricks County Flyer on October 22nd, October 25th and October 29th.
 5. Printed flyers have been created.
 6. Adults are welcome to dress up for this event.
- h) November 1st – Semi-state Competition @ Pike High School.
1. Call time is at 6:45 a.m. Rehearsal begins at 7:00 a.m.
 2. The semi will be loading around 9:50 a.m. and we are competing at 1:52 p.m.
 3. The students will get a light breakfast. The Boy Scouts will be making lunch for the students. They will be making chili and grilled cheese sandwiches.
 4. You may decorate lockers between 7:00 a.m. and 9:30 a.m.
- i) November 8th – State competition @ Lucas Oil Stadium.
1. Due to the Indy Honor Flight for WWII Veterans returning that evening, we will probably not be able to decorate the Ellipse for State competition this year.
 2. We will, however, decorate lockers.
 3. We are exploring something different to do after the state competition because the Honor Flight has use of the school cafeteria, main hallways and gym.
 4. If we make it to State, please watch your email regarding what the plan is for that day, money needed for food, etc. The goal is to have the students (as a band family) go back to Lucas Oil Stadium and watch the Class A bands perform that evening after eating in downtown Indianapolis.

5. The competition Class order for State is Class D, Class B, Class C and Class A.

- j) November 14th & 15th – PHS musical, Thoroughly Modern Millie. Many band students, Mr. Carpenter and Chris Brown are playing in the pit orchestra.
- k) November 27th & 28th – Thanksgiving Break.
- l) December 2nd – Holiday Concert @ 7:30 p.m. This concert is with the middle school bands and the high school choir. Traditionally we do a spaghetti dinner fundraiser before the concert. More information to follow.
- m) December 11th – Choir Holiday Concert @ 7:30 p.m. The band will perform with the choir at their concert.
- n) December 18th – Last day of School before Christmas Break.
- o) January 5th – Return to School.
- p) January 17th – IHSCGA Invitational. We are hosting for the first time a color guard competition. We will need a lot of volunteers. This is going to be a large event.
- q) February 28th – IPA Drumline Invitational. We are hosting for the first time a drumline competition. We will need a lot of volunteers. This is going to be a large event.
- r) Upcoming Booster and/or Event Meetings. Please note that some of these meetings are not on the traditional 3rd Tuesday of the month.

November 18, 2014 – Booster meeting

December 16, 2014 – Booster meeting

January 13, 2015 – Booster/Event meeting

February 17, 2015 – Booster meeting

February 24, 2015 – Event meeting

March 17, 2015 – Booster meeting

- s) Nominating Committee – In January, we are required by our Bylaws to solicit nominations for our Booster Board. Our Board this year is made up of members who were elected to a 1 year term. We need three people to volunteer to be on a Nominating Committee to establish primary candidates to put on the ballot in April for Board elections.

VI. Adjournment

Motion to Adjourn the Booster Meeting was made by Beverly Flanigan and seconded by Dave Starks.

Tim Underwood adjourned the meeting at 8:49 p.m.

Minutes submitted by: Teri Groeschen on 10-22-14